

OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING
Wednesday, April 26, 2023 following In-Camera session
In-person - Ingersoll Seniors Centre, 250 Ingersoll Street South, Ingersoll

PRESENT:

AHI

Don Campbell (Co-Chair) Scott Davis Michelle Franklin Harold Matthews Stephanie Nevins Tanya Pirie

TDMH

Diane Kleer (Co-Chair) Judy Cayford Carrie Lewis Heather Spanjers Ruby Withington

EX-OFFICIOS

Dr. Punkuj Chawla Nadia Facca Dr. Clay Inculet April Mullen

REGRETS: Lidia Piccolo Dr. Amy Blake Dr. Michael Surkont Cody Groat

RESOURCE: Mike Bastow, Chief Operating Officer and VP Finance; Jennifer Row, Chief Transformation Officer and VP, Human Resources; Loralee Heemskerk/Lisa Dahm, Recording Secretary

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
OPEN SESSION 1. CALL TO ORDER 1.1 Quorum 1.2 Conflict of Interest	Diane Kleer called the open session meeting to order at 7:34 pm. A quorum was present for both organizations. There were no conflicts to declare.	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>1.3 Approval of Agenda</p>	<p><u>MOTION:</u> Moved by Stephanie Nevins Seconded by Ruby Withington</p> <p>RESOLVED that the agenda be approved, including consent items, as circulated or amended. Carried.</p> <p>Consent Agenda Items:</p> <ul style="list-style-type: none"> • Approval of previous open session minutes – March 29, 2023 • Chief Nursing Executive and VP Clinical Services Report • Chief Operating Officer and VP and Finance Report • Chief Transformation Officer, VP Human Resources • AHI Joint Health and Safety Minutes – March 28, 2023 	<p>Obtain signatures on meeting minutes (L. Dahm)</p>
<p>2.</p>	<p>BOARD CONTINUING EDUCATION SESSION: Health Human Resources: Challenges and Opportunities</p> <p>Presentation provided an overview of the current Health Human Resources (HHR) situation, noting that we are in an employee market, seeing a 14% vacancy rate at TDMH, 9% at AHI with a provincial average of 8 – 12%. We have increased and improved our recruitment and retention strategies including leadership development opportunities, clinical specialties support, increased clinical education (e.g. Clinical Externs) and Professional Practice Network of Ontario membership, as well as increased presence at job fairs and in schools.</p> <p>Discussion of what the municipalities are doing to collaborate in terms of recruitment, which includes local job fairs (Tillsonburg multi-service centre, and Norwich Community Centre) and both towns have put links to the hospital sites on their own websites. We are very engaged with local high schools, with co-op students and tours as well as social media posts about those events.</p>	
<p>3.</p>	<p>BUSINESS ARISING FROM CONSENT AGENDA - There is no business arising from the consent agenda.</p>	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>4. MATTERS FOR DECISION/DISCUSSION/INFORMATION</p> <p>4.1 President and CEO Report</p> <p>4.2 Governance Steering Committee – April 14, 2023</p>	<p>Introductory note about the successful retirement tea that was hosted to celebrate Lorelee on her retirement. The CEO/President report provided an update on regional committee focused on reviewing the spectrum of emergency services across the Southwest (and now Dr. Chawla is joining the subcommittee). The OHA has asked for additional information a regarding what happens if the COVID-19 Temporary Summer Locum Program Expansion (CTSLPE) ceased to exist but no further information has followed from the Ministry on the continuation of this program. Occupancy challenges continue, but kudos to the team for continuing to manage it day by day. The Bill 124 added to Top Financial Risks in the report (with rising labour costs as a major threat in the future).</p> <p><u>Meeting Highlights:</u></p> <ul style="list-style-type: none"> • Close to resolving slate of officers, roles, to be finalized in May • Please keep submitting Board meeting evaluations – these comments do get taken seriously and are followed up on • Endorsed starting the process of Strategic Plan, Clinical master plan • Discussion of requirement for Board members to have hospital email, and/or tablets/devices. If anyone feels the need specifically it can be discussed again. <p>Request to make sure that if you are downloading or printing any Board or committee documents that you are destroying those when you are finished with them.</p>	

4.3 Corporate Planning and Finance Committee – April 17, 2023

Meeting Highlights:

- Scotia Wealth Management presented TDMH investment review
- June 30 extension received for HSAA/MSAA; OHA supported not to sign until there are no concerns. Concerns have been sent to OH; still waiting for answers.

4.4 CEO Out Front Session – April 5, 2023: CEO Performance Management Practices & Conversations

Session confirmed that we are doing what we should be doing: meeting with CEO regularly, performance appraisals, making sure communication is staying open and giving the CEO as much support as possible. Mutual responsibility on both sides to make sure the communication is open.

5. NEW BUSINESS

There is no new business to address.

6. NEXT BOARD MEETING

Wednesday, May 31, 2023, at 5:30 pm, Lion’s Den, Tillsonburg Community Centre

7. ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 8:26 pm.



Nadia Facca,
President and CEO



Diane Kleer,
TDMH Joint Board Co-Chair