



FINAL

CONFIDENTIAL

OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING
Wednesday, September 27, 2023
TDMH Boardroom

PRESENT:

AHI

Stephanie Nevins Don Campbell Scott Davis Michelle Franklin Cody Groat Harold Matthews Tanya Pirie
 (Co-Chair)

TDMH

Diane Kleer Susan Goble Hall Heather Spanjers
 (Co-Chair)

EX-OFFICIOS

Dr. Punkuj Chawla Nadia Facca Dr. Clay Inculet

GUESTS:

REGRETS:

AHI Dr. Walsh
TDMH Stephen Molnar, Judy Cayford, Carrie Lewis, April Mullen, Dr. Surkont

RESOURCE:

Mike Bastow, Chief Operating Officer and VP, Finance
 Jennifer Row, Chief Transformation Officer and VP, Human Resources
 Lesley Ross, Recording Secretary

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
OPEN SESSION		



AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>1. CALL TO ORDER</p> <p>1.1 Quorum</p> <p>1.2 Conflict of Interest</p> <p>1.3 Approval of Agenda</p>	<p>Diane Kleer called the open session meeting to order at 6:00 pm and welcomed Susan Goble Hall (and Stephen Molnar in abstention) as newest members of the TDMH Board.</p> <p>Diane Kleer also welcomed Dr. Arlan Walsh as a new member of the AHI Board.</p> <p>A quorum was present for both organizations.</p> <p>There were no conflicts to declare.</p> <p><u>MOTION:</u> Moved by Cody Groat Seconded by Stephanie Nevins</p> <p>RESOLVED that the agenda be approved, including consent items, as written. Carried.</p> <p>Consent Agenda Items:</p> <ul style="list-style-type: none"> • Approval of previous open session minutes – June 28, 2023 • Annual Meeting – June 28, 2023 • Organizational Meeting – June 28, 2023 • Committee Terms of Reference: Governance Steering Committee; Quality, Risk & Patient Safety Committee; Corporate Planning & Finance Committee • CNE and VP Clinical Services Report • COO and VP Finance Report • Chief Transformation Officer, VP Human Resources • Joint Health & Safety Minutes – June 21, 2023 • Joint Ethics Advisory Committee Meeting Minutes – June 22, 2023 	<p>Obtain signatures on meeting minutes (L. Dahm)</p>

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2.	BUSINESS ARISING FROM CONSENT AGENDA - There is no business arising from the consent agenda.	
3.	MATTERS FOR DECISION/DISCUSSION/INFORMATION	
3.1	<p>President and CEO Report</p> <ul style="list-style-type: none"> • <u>National Day for Truth and Reconciliation:</u> <ul style="list-style-type: none"> ○ National Day for Truth and Reconciliation and Orange Shirt day will take place September 30th. ○ A communication was distributed to all teams emphasizing the importance of the day; information was also posted through our Social Media channels. • <u>Equity, Diversity and Inclusion Committee:</u> The Committee has recently been struck at AHI/TDMH and will be co-chaired by Kerri Monahan, Integrated Manager, Quality and Katie Mihovics, Director Human Resources. • <u>Upcoming Hospital Celebrations:</u> <ul style="list-style-type: none"> ○ <u>The Staff Service Awards/Recognition</u> events are scheduled at TDMH and AHI on Monday, October 2nd and Tuesday, October 3rd respectively. Carrie Lewis plans to attend at TDMH and Stephanie Nevins at AHI. ○ AHI/TDMH will also recognize all of the hospitals' preceptors at this event. This group works diligently to educate and guide all of healthcare students. • <u>Celebration of Life:</u> <ul style="list-style-type: none"> ○ A nurse recently passed away who worked at both AHI and TDMH. A memorial service is being planned. More information forthcoming. • <u>TDMH Foundation Appreciation /Celebration – Verspeeten Family:</u> <ul style="list-style-type: none"> ○ An appreciation event for the Verspeeten Family, recognizing their generous donation to TDMH will be held on Wednesday, October 4th, 10:30 to noon. Everyone is welcome to attend. 	



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	<ul style="list-style-type: none"> • <u>The Temporary Summer Locum Program (TSLP) for the Emergency Departments</u> has been extended to March 31st 2024. • <u>The Pay for Results Emergency Department (ED) program</u> has been expanded to include funding for low volume EDs, based on volumes. Leaders are working through a required action plan, focused on goals, to reduce ED length of stay, increase patient access to quality health services and improve the patient’s ED experience. • <u>Models of Care Innovation Funding</u>: The Ministry announced a call for proposals in the summer for the <i>Innovation Fund</i>; <i>deadline for submissions was August 30 2023</i>. Proposals for each hospital were submitted including introduction of Nurse Practitioner (NP) and Physician Assistants as well as other team members. <i>TDMH</i> • <u>CT Scanner Update</u>: The leadership team continues to work closely with the vendor and other hospital partners to ensure a smooth transition regarding the installation of the new machine in the coming months. • <u>Health Care Professional Recruitment Coordinator</u>: Nadia presented to the Tillsonburg Town Health Care Committee regarding the need to establish a robust recruitment program to recruit physicians and other health care professionals to work within our two hospitals, as well as the communities. The Committee passed a motion to contribute to funding for a Health Care Recruitment Coordinator into the Town budget process. A similar presentation will be held at the Ingersoll Primary Care Recruitment and Retention Committee on September 26 with the hopes that the funding for the position can be shared between AHI, TDMH and the two Towns. 	



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<p>3.2 Governance Steering Committee – September 1, 2023</p> <p>3.3 Quality, Risk and Patient Safety Committee – September 8, 2024</p>	<p>Discussion ensued regarding the increasing number of homeless and the fact that Oxford County has a high addiction rate resulting in increased visits to the hospitals' EDs. Currently Southwest Public Health (SWHP) is facilitating education sessions with the Canadian Mental Health Associate (CMHA) regarding Mental Health and Addictions. Board members are encouraged to attend educational opportunities on this topic.</p> <p><u>NEXT STEPS:</u></p> <p>1. Follow-up with Cynthia St. John, CEO SWPC to request education related Consumption and Treatment Services.</p> <p><u>Highlights:</u></p> <ul style="list-style-type: none"> • Discussion related to JISC information and how information and reporting flows to the Joint Board. <p>Committee Work Plan</p> <ul style="list-style-type: none"> • Revisions include integration opportunities reported at each meeting, as required. <p>Joint Board Work Plan</p> <ul style="list-style-type: none"> • No significant changes to the work plan. <p><u>Highlights:</u></p> <ul style="list-style-type: none"> • The Quality Management System (QMS) for AHI and TDMH was initiated over the spring and summer months. • The Quality team has been working with Leaders regarding the implementation of tools and structure to facilitate frontline staff to discussions related to quality improvements on a regular basis. 	<p>N. Facca/ L. Dahm</p>



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<p>3.4 Corporate Planning & Finance Committee – September 18, 2023</p>	<ul style="list-style-type: none"> • “Huddle boards” have been purchased and are being installed all areas of the hospital as a strategy to increase communication, focus on quality and safety, and promote generation of innovative ideas to improve patient care and increase team member work satisfaction. <p>Committee Work Plan</p> <ul style="list-style-type: none"> • The work plan revisions were incorporated to streamline and plan and prioritize issues of importance to the Board. <p>Quality Committee Orientation:</p> <ul style="list-style-type: none"> • The Orientation Slides have been updated for this year; a recording of the session has been provided for educational purposes. <p><u>Highlights:</u></p> <ul style="list-style-type: none"> • Hospitals recently received letters from the Deputy Minister acknowledging compensation pressures arising from the recent arbitration awards. • Q1 deficits at AHI and TDMH as a result of significant Health Human Resource (HHR) challenges this year – salaries (e.g. overtime, Bill 124 reopener negotiations). • Discussions related to a joint funding agreement for TDMH with London Health Sciences Centre (LHSC) on the Orthopaedics (hips/knees) program have been initiated. This may cease the delay in receiving funding for the program. <p>23-24 Financial/Statistical Report Q1 (AHI and TDMH)</p> <ul style="list-style-type: none"> • Base funding and one-time funding has yet to be received in • Q1, however, cash flow started in July. 	



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<p>4. NEW BUSINESS</p> <p>5. MOTION TO MOVE TO IN-CAMERA SESSION</p>	<ul style="list-style-type: none"> AHI and TDMH in all likelihood will be significantly challenged to balance this year by year end. Reliance on overtime and agency costs will not likely decrease prior to year-end. The Ontario Hospital Association (OHA) has been watching the financial situation of hospitals across the province and hosted a call with CEOs and Board Chairs last week to provide information and context. Messaging of the call from OHA was to “hold tight” and do not feel pressured due to current finances to make changes to services (i.e. reductions/changes, etc). The Hospitals’ deficits at Q1 are due to explainable and extenuating circumstances. <p>Committee Work Plan</p> <ul style="list-style-type: none"> No Significant changes to the work plan. <p>There is no new business to address.</p> <p>MOTION: Moved by Heather Spanjers Seconded by Don Campbell</p> <p>RESOLVED to move into the in-camera session at 6:40 pm to receive reports on items pursuant to the Board of Director’s In-camera policy. Carried.</p> <p>The meeting terminated at the completion of the closed session.</p>	

Nadia Facca,
 President and CEO

Diane Kleer,
 TDMH Joint Board Co-Chair