

OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING
November 29, 2023
TDMH Boardroom

R = regrets

AHI Board Members (with vote)

Stephanie Nevins (Co-Chair)
 Don Campbell Scott Davis
 Michelle Franklin Cody Groat
 Harold Matthews Tanya Pirie

AHI Ex-Officio Members (without vote)

Dr. Punkuj Chawla Dr. Arlan Walsh

Integrated Ex-officio Members (without vote)

Nadia Facca, President & CEO

TDMH Board Members (with vote)

Diane Kleer (Co-Chair)
 Judy Cayford Susan Goble Hall
 Carrie Lewis Stephen Molnar
 Heather Spanjers

TDMH Ex-officio Members (without vote)

R Dr. Clayton Inculet R Dr. Michael Surkont

April Mullen, Chief Nursing Executive & VP Clinical Services

Resources

Mike Bastow, Chief Operating Officer & VP Finance
 Lisa Dahm, Recording Secretary/Executive Assistant

Jennifer Row, Chief Quality Officer & VP Human Resources and Risk

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
OPEN SESSION		
1. CALL TO ORDER	Diane Kleer called the open session meeting to order at 5:58 pm. Reminder of Robert's Rules of Order.	
1.1 Quorum	A quorum was present for both organizations.	
1.2 Conflict of Interest	There were no conflicts to declare.	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>1.3 Approval of Agenda</p>	<p><u>MOTION:</u> Moved by Scott Davis Seconded by Judy Cayford</p> <p>RESOLVED that the agenda be approved, including consent items, as circulated or amended. Carried.</p> <p>Consent Agenda Items:</p> <ul style="list-style-type: none"> • Approval of previous open session minutes – October 25, 2023 • CNE and VP Clinical Services Report • COO and VP Finance Report • Chief Quality Officer, VP Human Resources Report • AHI Joint Health & Safety Committee Minutes – October 24, 2023 • TDMH Joint Health & Safety Committee Minutes – October 18, 2023 • Joint Ethics Committee Minutes – October 19, 2023 	<p>Obtain signatures on meeting minutes (L. Dahm)</p>
<p>2. BUSINESS ARISING FROM CONSENT AGENDA There is no business arising from the consent agenda.</p>		
<p>3. MATTERS FOR DECISION/DISCUSSION/INFORMATION</p>		

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>3.1 President and CEO Report</p>	<p>Report was pre-circulated for review <u>Highlights:</u></p> <ul style="list-style-type: none"> • Naming Task Force • Oxford OHT networking day • Patient Experience story included in CNE report • Clinical Services Planning – consultant secured through RFP, Blue Sky visioning session June 2023; St. Joseph’s Urgent Care centre information • Accreditation Canada Survey Update – momentum continues on meeting expected guidelines • Financial Update • TDMH projects underway – ICU bed, CT – TDMH Foundation has approved to support the increased costs • OneChart Phase II – TDMH Foundation has approved to support the increased costs • Patient Safety Awards • Top Risks: Health Human Resources, Sustainability of Emergency Department Services, Financials 	
<p>3.2 Quality, Risk and Patient Safety Committee – November 10, 2023</p>	<p>Meeting minutes were pre-circulated for review. <u>Highlights:</u></p> <ul style="list-style-type: none"> • Accreditation College of Pharmacy • KPI Focus on Hand Hygiene – opportunity to look at improving despite red metrics • Quality, Risk & Patient Safety Report – spotlight on Medication safety • Access Flow & Wait Times – high occupancy • PFAC meeting, rounding + presentation; discussion of how to get and retain volunteers for PFAC 	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>3.3 Corporate Planning and Finance Committee – November 20, 2023</p>	<p><u>MOTION:</u> Moved by Cody Groat Seconded by Carrie Lewis</p> <p>RESOLVED that the 2023-2024 Quality, Risk & Patient Safety Report Q2 be approved, as presented. Carried.</p> <p>Meeting minutes were pre-circulated for review.</p> <p><u>Highlights:</u></p> <ul style="list-style-type: none"> • TDMH Investment review prior to meeting • Cybersecurity balance scorecard • AHI and TDMH Annual Employee Donation – motion to come • Risk Register – HIROC • Strategic Priorities Exec goals & Objectives – ties back to risk register <p>Cybersecurity presentation is available on the Board portal for those interested in reviewing the status.</p> <p>AHI and TDMH Annual Employee Donation</p> <p><u>MOTION:</u> Moved by Scott Davis Seconded by Stephanie Nevins</p> <p>RESOLVED that the AHI Board of Directors approve the donation of \$1,000 for staff recognition activities. Carried.</p> <p>Q: no capacity for committees to approve money up to a certain limit or does it have to go through the Board? A: this is more about the Board sponsoring the activity for the holidays, demonstrating the commitment of the Board to staff wellness and activities</p>	<p>Follow up (N. Facca)</p>

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<p>Financials Q2 (AHI and TDMH)</p> <p>4. NEW BUSINESS There is no new business to address.</p>	<p><u>MOTION:</u> Moved by Stephen Molnar Seconded by Susan Goble Hall</p> <p>RESOLVED that the TDMH Board of Directors approve the donation of \$1,000 for staff recognition activities. Carried.</p> <p>High level review</p> <ul style="list-style-type: none"> • At end of Q2 – Deficit at AHI \$1.4M, TDMH \$4.48M • MOH is supporting 100% of the ONA reopens but deficit continues as we continue to operation with ongoing HHR challenges. • Forecasting shows AHI with approximately \$1.4M deficit, \$3M at TDMH, assuming 100% funding from MOH for the most recent Bill 124 re-openers. <p>Discussion of what funding may or may not be received from OHW to ease wage/HHR concerns. Currently this is a concern of all Ontario hospitals; we are not alone.</p> <p>OHA has advised that we hold where we are, without making decisions to mitigate any rising concerns right now. Organizationally we are always looking to provide most efficient services in the most cost effective way.</p>	<p>Follow up (N. Facca)</p>

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<p>5. MOTION TO MOVE TO IN-CAMERA SESSION</p>	<p><u>MOTION:</u> Moved by Heather Spanjers Seconded by Don Campbell</p> <p>RESOLVED to move into the in-camera session at 6:35 pm to receive reports on items pursuant to the Board of Director’s In-camera policy. Carried.</p> <p>The meeting terminated at the completion of the closed session.</p>	



Nadia Facca,
 President and CEO



Diane Kleer,
 TDMH Joint Board Co-Chair