

**OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING**  
**Wednesday, April 27, 2022**  
**Virtually**

**PRESENT:**

*AHI*  
 Don Campbell (Co-Chair)   Ian Blain                      Michelle Franklin   Harold Matthews            Stephanie Nevins   Tanya Pirie   Todd Ross  
*TDMH*  
 Ruby Withington (Co-Chair)   Diane Kleer                      Carrie Lewis            Ann Loker                      Barbara Morgan   Heather Spanjers (vacancy)

*EX-OFFICIOS*

Dr. Jamie Cluett                      Nadia Facca                      Cheryl Pfaff                      Dr. Jay Taylor

**GUEST(S):**    Jodi Edwards, Director Surgical & Diagnostic Services (Item #2)

**REGRETS:**

*AHI*                      Dr. Amy Blake  
*TDMH*                      Dr. Michael Surkont

**RESOURCE:** Mike Bastow, Chief Operating Officer and VP Finance; Jennifer Row, Chief Transformation Officer and VP, Human Resources; Loralee Heemskerk, Recording Secretary

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<b>OPEN SESSION</b>		
<b>1. CALL TO ORDER</b>	Don Campbell called the open session meeting to order at 5:30 pm.	
<b>1.1 Welcome and introductions</b>	Welcome and introductions between board members and new CEO Nadia Facca.	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>1.2 <b>Quorum</b></p> <p>1.3 <b>Conflict of Interest</b></p> <p>1.4 <b>Approval of Agenda</b></p>	<p>A quorum was present for both organizations.</p> <p>There were no conflicts to declare.</p> <p><b><u>MOTION:</u></b>  <b>Moved by Todd Ross</b>  <b>Seconded by Ann Loker</b></p> <p><b>RESOLVED that the agenda be approved, including consent items, as circulated or amended. Carried.</b></p> <p>Consent Agenda Items:</p> <ul style="list-style-type: none"> <li>• Approval of previous open session minutes –March 30, 2022</li> <li>• CNE and VP Clinical Services, Quality and Safety Report</li> <li>• COO and VP Finance Report</li> <li>• Chief Transformation Office, VP Human Resources</li> <li>• AHI Joint Health and Safety Minutes – March 22, 2022</li> <li>• AHI and TDMH board correspondence</li> </ul>	<p>Obtain original signature on meeting minutes (L. Heemskerk)</p>
<p>2. <b>BOARD EDUCATION SESSION</b> - Medical Assistance in Dying by Jodi Edwards, Director Surgical and Diagnostic Services</p>	<p>The presentation provided a high-level overview of legislation pertaining to Medical Assistance in Dying (MAID), the barriers and evolution of MAID at AHI and TDMH as well as organizational policies and procedures.</p> <p>In response to a question about providing support to staff who participate in MAID, it was explained that staff do not have to participate in the process if they don't want to. For those that do participate we engage and educate them on the process and what to expect. We will sometimes buddy them up with an experienced staff member. We do offer one-on-one debriefings for staff and there is support through occupational health and safety as well as the employee assistance program.</p>	

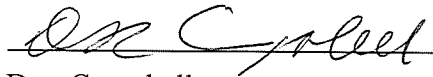
AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<b>3. BUSINESS ARISING FROM CONSENT AGENDA</b>		
<b>3.1 CNE and VP Clinical Services, Quality and Safety Report</b>	<p><u>AHI and TDMH Accreditation Update</u>  The AHI and TDMH accreditation surveys are scheduled for January 2023. As part of the accreditation requirements, Work Life Pulse staff surveys were launched earlier in April to determine staff satisfaction. We weren't able to make the completion threshold of 60-70% and the survey deadline has therefore been extended. Leaders will encourage staff to participate. There is also a patient safety culture survey for front-line staff. All information is collected anonymously. Small working groups will be established to address follow-up items identified in the survey results.</p> <p>The board members are also required to complete the Governance Functioning Tool survey and this will be launched in early May and remain open for approximately three weeks. Board members are encouraged to participate.</p> <p>Team leads are approximately 80% through their standard review (approximately 1150 standards) and thereafter we will have a good understanding of where we are as far as follow-up to address any unmet standards.</p>	<p>Initiate survey (C. Pfaff/L. Heemskerck)</p>
<b>4. MATTERS FOR DECISION/DISCUSSION/INFORMATION</b>		
<b>4.1 Interim President and CEO Report</b>	<p>Highlights:</p> <ul style="list-style-type: none"> <li>• COVID update</li> <li>• Nursing retention incentive</li> <li>• Legislation to prepare for future health emergencies</li> <li>• OneChart Phase 2</li> <li>• Facility upgrades.</li> </ul>	
<b>4.2 Quality, Risk and Patient Safety highlights</b>	<p>A patient story highlighted the experience of our first same day hip replacement surgery patient at TDMH.</p>	

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<p><b>4.3 Corporate Planning and Finance Committee – April 19, 2022</b></p>	<p>Meeting highlights:</p> <ul style="list-style-type: none"> <li>• TDMH investment review</li> <li>• AHI and TDMH Investment Policy Review</li> <li>• OneChart Phase 2 update – Discussion ensued with regards to the capital and ongoing operational cost implications of Phase 2. If some hospitals decide not to participate then the remaining partners would be responsible for absorbing the overall cost. Hospitals could continue with Phase 1 only as a standalone with basic functionality however there would be associated support costs. Interfacing the two modules would be a major challenge.</li> </ul> <p>Discussion ensued with regards to advocating the government for more operating funds for digital health technology. It was noted that expanding scope of participants is not an option as many southwest hospitals are not using the same platform and the cost is prohibitive, especially for the smaller hospitals. Nadia will be reaching out to hospital CEO’s to discuss this initiative further.</p> <p>7:02 pm – Harold Matthews excused himself from the meeting.</p>	
<p><b>4.4 Ethics Committee – March 25, 2022</b></p>	<p>The committee reviewed and approved the hospital’s Research Request and Review Policy. AHI and TDMH are not a teaching hospitals and therefore do not receive many research requests. It was noted that all research requests need to be approved by the respective board.</p>	
<p><b>5. NEW BUSINESS</b></p>	<p>There is no new business to address.</p>	
<p><b>6. MOTION TO MOVE TO IN-CAMERA SESSION</b></p>	<p><b><u>MOTION:</u></b>  <b>Moved by Ian Blain</b>  <b>Seconded by Barb Morgan</b></p> <p><b>RESOLVED to move into the in-camera session at 7:07 pm to receive reports on items pursuant to the Board of Director’s In-camera policy. Carried.</b></p>	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
	The meeting terminated at the completion of the closed session.	



Nadia Facca,  
President and CEO



Don Campbell,  
AHI Joint Board Co-Chair