

**OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING**  
**Wednesday, June 22, 2022**  
**Virtually**

**PRESENT:***AHI*

Don Campbell (Co-Chair)   Ian Blain                      Michelle Franklin   Harold Matthews            Stephanie Nevins   Tanya Pirie            Todd Ross

*TDMH*

Ruby Withington (Co-Chair)   Diane Kleer                      Carrie Lewis                      Ann Loker                      Barbara Morgan            (vacancy)

*EX-OFFICIOS*

Dr. Amy Blake                      Dr. Jamie Cluett                      Nadia Facca                      Cheryl Pfaff                      Dr. Jay Taylor

**REGRETS:**

*TDMH*                      Heather Spanjers                      Dr. Michael Surkont

**RESOURCE:** Mike Bastow, Chief Operating Officer and VP Finance; Jennifer Row, Chief Transformation Officer and VP, Human Resources; Loralee Heemskerk, Recording Secretary

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<b>OPEN SESSION</b>		
<b>1. CALL TO ORDER</b>	Don Campbell called the open session meeting to order at 5:30 pm.	
<b>1.1 Quorum</b>	A quorum was present for both organizations.	
<b>1.2 Conflict of Interest</b>	There were no conflicts to declare.	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p><b>1.3 Approval of Agenda</b></p>	<p><b><u>MOTION:</u></b>  <b>Moved by Ruby Withington</b>  <b>Seconded by Ann Loker</b></p> <p><b>RESOLVED that the agenda be approved, including consent items, as circulated. Carried.</b></p> <p>Consent Agenda Items:</p> <ul style="list-style-type: none"> <li>• Approval of previous open session minutes – May 22, 2022</li> <li>• CNE and VP Clinical Services, Quality and Safety Report</li> <li>• COO and VP People and Finance Report</li> <li>• Chief Transformation Officer, VP Human Resources</li> <li>• AHI Joint Health and Safety Minutes – May 24, 2022</li> <li>• TDMH Joint Health and Safety Minutes – May 18, 2022 and June 15, 2022</li> </ul>	<p>Obtain original signature on meeting minutes (L. Heemskerk)</p>
<p><b>2. BUSINESS ARISING FROM CONSENT AGENDA</b></p>	<p>- There is no business arising from the consent agenda.</p>	
<p><b>3. MATTERS FOR DECISION/DISCUSSION/INFORMATION</b></p>		
<p><b>3.1 President and CEO Report</b></p>	<p>The report provided an update on key activities at AHI and TDMH in alignment with the organizational strategic priorities. Discussion ensued with regards to system contingency plans as they pertain to human health resource pressures during the summer months.</p>	
<p><b>3.2 Quality, Risk and Patient Safety Committee – June 6, 2022</b></p>	<p>Meeting minutes were reviewed. During discussion the following was highlighted:</p> <ul style="list-style-type: none"> <li>• Quality improvement project reports</li> <li>• Quality, Risk and Patient Safety Q4 report</li> <li>• Accreditation update.</li> </ul>	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p data-bbox="134 435 495 529"><b>3.3 Governance Steering Committee – June 9, 2022</b></p> <p data-bbox="134 1084 527 1149"><b>3.4 Miller Thomson Coffee Talk</b></p>	<p data-bbox="575 302 747 331"><u>Patient Story</u></p> <p data-bbox="575 337 1587 402">An overview was provided of a patient’s journey and positive experience from admission through to discharge.</p> <p data-bbox="575 435 1638 464">Meeting minutes were reviewed. During discussion the following was highlighted:</p> <ul data-bbox="625 474 1587 578" style="list-style-type: none"> <li data-bbox="625 474 1587 539">• Board member were encouraged to complete meeting surveys; friendly reminders will be sent.</li> <li data-bbox="625 545 1587 578">• Meeting without management policy outlined purpose and process.</li> </ul> <p data-bbox="575 610 1062 639"><u>Recommendation re meeting logistics</u></p> <p data-bbox="575 646 1587 776">Discussion ensued with regards to webex and in person meetings. A recommendation is forthcoming that we continue with virtual format for board committee meetings and commence meeting in person for the monthly board meetings in September and October.</p> <p data-bbox="575 815 726 844"><b><u>MOTION:</u></b></p> <p data-bbox="575 850 961 880"><b>Moved by Ruby Withington</b></p> <p data-bbox="575 886 919 915"><b>Seconded by Diane Kleer</b></p> <p data-bbox="575 954 1663 1052"><b>RESOLVED that the Joint Board of Directors continue with virtual Board Committee meetings and proceed with off-site in person Board meetings for the months of September and October; to be reassessed thereafter. Carried.</b></p> <p data-bbox="575 1091 1537 1156"><u>Miller Thomson Coffee Talk: Professional Staff Credentialing - Roles and Responsibilities – June 22, 2022</u></p> <p data-bbox="575 1162 1696 1292">An overview of the key responsibilities of the Board and Medical Advisory Committee as it pertains to professional staff credentialing was provided. Miller Thomson’s presentation slide deck and recorded session will be posted on the Board portal for future reference.</p> <p data-bbox="575 1331 1587 1396">It was noted that we are in line with recommendations and currently have a comprehensive credentialing policy which Miller Thomson developed in 2020.</p>	<p data-bbox="1736 818 1923 883">Follow-up (N. Facca)</p>

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<p>4. NEW BUSINESS</p> <p>5. MOTION TO MOVE TO IN-CAMERA SESSION</p>	<p>There is no new business to address.</p> <p><b><u>MOTION:</u></b>  <b>Moved by Stephanie Nevins</b>  <b>Seconded by Michelle Franklin</b></p> <p><b>RESOLVED to move into the in-camera session at 6:05 pm to receive reports on items pursuant to the Board of Director's In-camera policy. Carried.</b></p> <p>The meeting terminated at the completion of the closed session.</p>	




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Nadia Facca,  
President and CEO




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Don Campbell,  
AHI Joint Board Co-Chair