

**OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING**  
**Wednesday, June 23, 2021**  
**Webex**

**PRESENT:**

*AHI*  
Al Lauzon (Co-Chair)      Ian Blain                      Don Campbell              Stephanie Nevins              Tanya Pirie                      Todd Ross  
(vacancy)

*TDMH*  
Ruby Withington(Co-Chair)      Jenny Good                      Diane Kleer                      Barbara Morgan  
(vacancy)

*EX-OFFICIOS*  
Dr. Elizabeth Allen                      Dr. Jamie Cluett              Sandy Jansen                      Cheryl Pfaff                      Dr. Joel Wohlgenut

**REGRETS:**

*TDMH*      Derek Barnard                      Dr. Will Cheng                      Heather Spanjers

**RESOURCE:** Mike Bastow, Chief Operating Officer and VP People and Finance; Jennifer Row, VP, Program Development and System Transformation; Loralee Heemskerk, Recording Secretary

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<b>OPEN SESSION</b>		
<b>1. CALL TO ORDER</b>	Al Lauzon called the open session meeting to order at 6:00 pm.	
<b>1.1 Quorum</b>	A quorum was present for both organizations.	
<b>1.2 Conflict of Interest</b>	There were no conflicts to declare.	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p><b>1.3 Approval of Agenda</b></p>	<p><b><u>MOTION:</u></b>  <b>Moved by Ruby Withington</b>  <b>Seconded by Stephanie Nevins</b></p> <p><b>RESOLVED that the agenda be approved, including consent items, as circulated or amended. Carried.</b></p> <p>Consent Agenda Items:</p> <ul style="list-style-type: none"> <li>• Approval of previous open session minutes – May 26, 2021</li> <li>• CNE and VP Clinical Services, Quality and Safety Report</li> <li>• COO and VP People and Finance Report</li> <li>• VP, Program Development and System Transformation</li> <li>• AHI Joint Health and Safety Minutes – April 27, 2021</li> <li>• TDMH Joint Health and Safety Minutes – May 19, 2021</li> </ul>	<p>Obtain original signatures on meeting minutes (L. Heemskerk)</p>
<p><b>2. BUSINESS ARISING FROM CONSENT AGENDA</b></p>	<p>- There is no business arising from the consent agenda.</p>	
<p><b>3. MATTERS FOR DECISION/DISCUSSION/INFORMATION</b></p>		
<p><b>3.1 President and CEO Report</b></p>	<ul style="list-style-type: none"> <li>• Funding: 21/22 ministry letters indicate a 2% increase to the operating budget at both sites (AHI = \$303,800) plus one-time funding of \$6,600; (TDMH = \$472,500) plus one-time funding of \$39,200.</li> <li>• Ontario Health has restructured from five regions to three; Community Care Support Services (LHIN) have now transferred out into separate entities.</li> <li>• South West Public Health continues to advocate for COVID vaccinations.</li> </ul>	
<p><b>3.2 Quality, Risk and Patient Safety Committee – June 7/21</b></p>	<ul style="list-style-type: none"> <li>• Patient volume and survey distribution were reduced during COVID; slowly increasing; OHA exploring affordable options for patient survey process.</li> <li>• Discussed available mental health resources and staff training.</li> </ul>	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p><b>3.3 Governance Steering Committee – June 10/21</b></p>	<p><u>Patient Story</u> Coordinated effort involving physicians and staff to accommodate an out-patient that was unable to wear a mask; received positive feedback.</p> <p><u>Item 3.2 Chiefs of Staff 21/22 Positioning Strategies: AHI and TDMH</u></p> <p><b><u>MOTION:</u></b> Moved by Don Campbell Seconded by Tanya Pirie</p> <p><b>RESOLVED</b> that the AHI Board of Directors accept the Chief of Staff 21/22 Goals and Objectives as presented. Carried.</p> <p><b><u>MOTION:</u></b> Moved by Barb Morgan Seconded by Diane Kleer</p> <p><b>RESOLVED</b> that the TDMH Board of Directors accept the Chief of Staff 21/22 Positioning Strategies as presented. Carried.</p> <p><u>Item 3.5 AHI/TDMH CEO Executive Succession Plan Policy (revised)</u></p> <p><b><u>MOTION:</u></b> Moved by Ian Blain Seconded by Diane Kleer</p> <p><b>RESOLVED</b> that the Joint Board of Directors approve the revised CEO Executive Succession Plan board policy as presented. Carried.</p>	<p>Follow-up (L. Heemskerck)</p>

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>3.4 <b>Broader Public Sector Accountability Attestation</b></p> <p>4. <b>NEW BUSINESS</b></p>	<ul style="list-style-type: none"> <li>• <u>Oxford Ontario Health Team Update</u></li> <li>• Recruitment for executive lead, implementation lead and executive assistant is well underway.</li> <li>• Action teams have submitted year 1 population development plan proposals to the coordinating and steering committees for approval, i.e. communication coordinator, digital support, etc.</li> <li>• New performance support management team established to measure OHT performance; provincial integrated decision support database has expanded to include primary care which will help our ability to measure performance and how we are serving patient population regardless of where patients are in the system.</li> </ul> <p><u>AHI and The Salvation Army London Centre of Hope</u> The Salvation Army London Centre of Hope have attested to compliance with Broader Public Sector Accountability guidelines.</p> <p><b><u>MOTION:</u></b> <b>Moved by Tanya Pirie</b> <b>Seconded by Stephanie Nevins</b></p> <p><b>RESOLVED that the AHI Board of Directors approve sign-off on the 21/22 Broader Public Sector Accountability Compliance Attestation as it relates to The Salvation Army London Centre of Hope. Carried.</b></p> <p>There is no new business to address.</p>	<p>Follow-up (L. Heemskerk)</p>

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>5. MOTION TO MOVE TO IN-CAMERA SESSION</p>	<p><b><u>MOTION:</u></b>  <b>Moved by Ruby Withington</b>  <b>Seconded by Jenny Good</b></p> <p><b>RESOLVED to move into the in-camera session at 6:26 pm to receive reports on items pursuant to the Board of Director's In-camera policy. Carried.</b></p> <p>The meeting terminated at the completion of the closed session.</p>	

Sandy Jansen,  
President and CEO

Al Lauzon,  
AHI Joint Board Co-Chair