

OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING
Wednesday, March 31, 2021
Webex

PRESENT:*AHI*

Al Lauzon (Co-Chair) Ian Blain Don Campbell Stephanie Nevins Tanya Pirie Todd Ross
(vacancy)

TDMH

Ruby Withington(Co-Chair) Derek Barnard Jenny Good Diane Kleer Barbara Morgan Heather Spanjers
(vacancy)

EX-OFFICIOS

Dr. Elizabeth Allen Dr. Will Cheng Dr. Jamie Cluett Sandy Jansen Cheryl Pfaff Dr. Joel Wohlgemut

RESOURCE: Mike Bastow, Chief Operating Officer and VP People and Finance; Jennifer Row, VP, Program Development and System Transformation; Lorelee Heemskerk, Recording Secretary

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
OPEN SESSION		
1. CALL TO ORDER	Ruby Withington called the open session meeting to order at 5:31 pm.	
1.1 Quorum	A quorum was present for both organizations.	
1.2 Conflict of Interest	There were no conflicts to declare.	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>1.3 Approval of Agenda</p>	<p>Revisions: CNE Report and Joint Health and Safety Committee minutes were pulled out of the consent agenda as Item 2.1 and 2.2.</p> <p><u>MOTION:</u> Moved by Barb Morgan Seconded by Al Lauzon</p> <p>RESOLVED that the agenda be approved, including consent items, as amended. Carried.</p> <p>Consent Agenda Items:</p> <ul style="list-style-type: none"> • Approval of previous open session minutes – February 24, 2021 • COO and VP People and Finance Report • VP, Program Development and System Transformation • TDMH Joint Health and Safety Committee – February 17, 2021 	<p>Obtain original signature on meeting minutes (L. Heemskerck)</p>
<p>2. BUSINESS ARISING FROM CONSENT AGENDA</p>		
<p>2.1 CNE and VP Clinical Services, Quality and Safety Report</p> <p>2.2 AHI Joint Health and Safety Committee</p>	<p>Following the recent retirement of our part time AHI Respiratory Therapist, TDMH has been able to support pulmonary function testing to close any gaps in service. Discussions are underway with the AHI Medical Advisory Committee on how to proceed with pulmonary function testing in future.</p> <p>Ministry of Labour (MOL) visits are being experienced throughout the healthcare system. The recent AHI visit provided us an opportunity to showcase all the good things we are doing, e.g. personal protective equipment (PPE), online screening tool. We continually educate staff about use of PPE and provided the MOL with proof of 98% compliance of PPE emails read by staff.</p>	

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<p>3.3 Governance Steering Committee – March 11, 2021</p>	<p><u>Patient Story</u></p> <p>Staff recognized the need to provide support to a patient with multiple visits to the Emergency Department. We reached out to key partners and through a collaborative process a coordinated care plan was developed and has been successful in supporting the patient.</p> <p>Dr. Cluett and Dr. Wohlgenut excused themselves from this portion of the meeting. Meeting highlights:</p> <p><u>Item 3.2 2021 Chief of Staff Appraisal Process</u></p> <p>The appraisal policy includes an option to conduct the appraisal every two years and, in light of the pandemic over the past year, it is recommended we forgo this year's appraisals. The Chiefs of Staff will still be required to submit their 2021/2022 goals and objectives to the board for approval.</p> <p><u>MOTION:</u> Moved by Al Lauzon Seconded by Tanya Pirie</p> <p>RESOLVED that the AHI Board of Directors forgo the 2021 Chief of Staff appraisal as per the option in the Chief of Staff Appraisal policy. Carried.</p> <p><u>MOTION:</u> Moved by Heather Spanjers Seconded by Diane Klear</p> <p>RESOLVED that the TDMH Board of Directors forgo the 2021 Chief of Staff appraisal as per the option in the Chief of Staff Appraisal policy. Carried.</p> <p>Dr. Cluett and Dr. Wohlgenut rejoined the meeting.</p>	<p>Forward COS 21/22 goals to joint board – May 26th (Dr. Wohlgenut)</p> <p>Forward COS 21/22 goals to joint board – May 26th (Dr. Cluett)</p>

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<p>3.4 Corporate Planning and Finance Committee – March 22, 2021</p>	<p><u>Pay for Performance</u> There was discussion with regards to changing the pay at risk based on the comparison chart as well as proactive advocacy to the Ontario Hospital Association and government around the inequities of the pay for performance process.</p> <p><u>Item 3.3 Oxford Ontario Health Team Update</u></p> <ul style="list-style-type: none"> • Priority population group is working on an integrated design for chronic disease system, at risk of hospitalization and palliative approach to care. • Ministry is providing educational supports around collaborative leadership and coaching; three individuals have been selected from the Oxford OHT. • Communication strategy is focusing on community engagement and outreach, e.g. patient advisors, primary care network. • Other organizations are asking to participate; general spirit of goodwill to work together. <p><u>Item 3.1 Extensions of Service Accountability Agreements</u> The ministry has extended Service Accountability Agreements to March 31, 2021 due to the pandemic environment. There is no specific concerns from a hospital perspective. We will do our best to continue to hit indicator targets. Ontario Health recognizes the challenging environment in which we are working and there seems to be a willingness to be flexible considering the circumstances.</p> <p><u>MOTION:</u> Moved by Ian Blain Seconded by Tanya Pirie</p> <p>RESOLVED that the AHI Board of Directors approve the AHI 2021/2022 Hospital Service Accountability Agreement Extension Letter for sign-off as presented. Carried.</p>	<p>Follow-up (Al Lauzon)</p>

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>4. NEW BUSINESS</p> <p>5. MOTION TO MOVE TO IN-CAMERA SESSION</p>	<p><u>MOTION:</u> Moved by Todd Ross Seconded by Ian Blain</p> <p>RESOLVED that the AHI Board of Directors approve the AHI 2021/2022 Multi-Sector Service Accountability Agreement Extension Letter for sign-off as presented. Carried.</p> <p><u>MOTION:</u> Moved by Derek Barnard Seconded by Heather Spanjers</p> <p>RESOLVED that the TDMH Board of Directors approve the TDMH 2021/2022 Hospital Service Accountability Agreement Extension Letter for sign-off as presented. Carried.</p> <p>There is no new business to address.</p> <p><u>MOTION:</u> Moved by Barb Morgan Seconded by Diane Kler</p> <p>RESOLVED to move into the in-camera session at 6:31 pm to receive reports on items pursuant to the Board of Director's In-camera policy. Carried.</p> <p>The meeting terminated at the completion of the closed session.</p>	<p>Follow-up (Al Lauzon)</p> <p>Follow-up (Ruby Withington)</p>

Sandy Jansen,
President and CEO

Ruby Withington,
TDMH Joint Board Co-Chair