

**OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING**  
**Wednesday, May 26, 2021**  
**Videoconference**

**PRESENT:**

*AHI*  
 Al Lauzon (Co-Chair)      Ian Blain                      Don Campbell                      Stephanie Nevins                      Tanya Pirie                      Todd Ross  
 (vacancy)

*TDMH*  
 Ruby Withington(Co-Chair)      Derek Barnard                      Jenny Good                      Diane Kleer                      Barbara Morgan                      Heather Spanjers  
 (vacancy)

*EX-OFFICIOS*  
 Dr. Jamie Cluett                      Sandy Jansen                      Cheryl Pfaff                      Dr. Joel Wohlgemut

**REGRETS:**  
 Dr. Elizabeth Allen (AHI)      Dr. Will Cheng (TDMH)

**RESOURCE:** Mike Bastow, Chief Operating Officer and VP People and Finance; Jennifer Row, VP, Program Development and System Transformation; Loralee Heemskerk, Recording Secretary

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<b>OPEN SESSION</b>		
<b>1. CALL TO ORDER</b>	Ruby Withington called the open session meeting to order at 5:31pm.	
<b>1.1 Quorum</b>	A quorum was present for both organizations.	
<b>1.2 Conflict of Interest</b>	Hospital executives declared a conflict for Item 3.2 Pay for Performance.	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p><b>1.3 Approval of Agenda</b></p>	<p><b><u>MOTION:</u></b>  <b>Moved by Todd Ross</b>  <b>Seconded by Stephanie Nevins</b></p> <p><b>RESOLVED that the agenda be approved, including consent items, as circulated. Carried.</b></p> <p>Consent Agenda Items:</p> <ul style="list-style-type: none"> <li>• Approval of previous open session minutes – April 28, 2021</li> <li>• CNE and VP Clinical Services, Quality and Safety Report</li> <li>• COO and VP People and Finance Report</li> <li>• VP, Program Development and System Transformation</li> <li>• Ethics Committee – April 22, 2021</li> <li>• TDMH Joint Health and Safety Minutes – April 21, 2021</li> </ul>	<p>Obtain original signature on meeting minutes (L. Heemskerk)</p>
<p><b>2. BUSINESS ARISING FROM CONSENT AGENDA</b></p>	<p>- There is no business arising from the consent agenda.</p>	
<p><b>3. MATTERS FOR DECISION/DISCUSSION/INFORMATION</b></p>		
<p><b>3.1 President and CEO Report</b></p>	<p>Highlights:</p> <ul style="list-style-type: none"> <li>• COVID wave 3 update</li> <li>• TDMH outbreak debrief – no additional cases since May 20<sup>th</sup>; hoping outbreak will be declared over soon</li> <li>• Physician recruitment</li> </ul> <p>The TDMH outbreak did impact the Hospitalist program in that some facilities expressed concern about physicians working at multi-sites however we were able to cover Hospitalist shifts with the help of Dr. Foerster and the Internists.</p>	

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<p><b>3.2 Quality, Risk and Patient Safety Committee – May 3 and May 18, 2021</b></p>	<p>Highlights were provided for the May 3<sup>rd</sup> and 18<sup>th</sup> meetings.</p> <p><b><u>MOTION:</u></b>  <b>Moved by Al Lauzon</b>  <b>Seconded by Tanya Pirie</b></p> <p><b>RESOLVED to move into the in-camera session at 6:03 pm to receive reports on items pursuant to the Board of Director’s In-camera policy. Carried.</b></p> <p>The open session meeting resumed at 6:30 pm. Hospital executives were invited to re-join the meeting.</p> <p><b><u>MOTION:</u></b>  <b>Moved by Don Campbell</b>  <b>Seconded by Tanya Pirie</b></p> <p><b>RESOLVED that the AHI Board of Directors accept the 20/21 executive pay for performance matrix formula as presented with an overall pay out of 80.0%. Carried.</b></p> <p><b><u>MOTION:</u></b>  <b>Moved by Barb Morgan</b>  <b>Seconded by Diane Kleer</b></p> <p><b>RESOLVED that the TDMH Board of Directors accept the 20/21 executive pay for performance matrix formula as presented with an overall pay out of 80.0%. Carried.</b></p>	<p>Follow-up (C. Pfaff/M. Bastow)</p> <p>Follow-up (C. Pfaff/M. Bastow)</p>



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<p><b>3.3 Governance Steering Committee – May 13, 2021</b></p>	<p><u>21/22 Quality Improvement Plan Narrative and Work Plan</u> Health Quality Ontario requires each hospital to put together an annual Quality Improvement Plan. With the pay at risk and priority indicators now approved we are able to finalize the 21/22 Quality Improvement Plan narrative. The 20/21 work plan will basically be an extension of last year’s plan with some notable changes including deletion of medication reconciliation with continued monitoring through the Quality, Risk and Patient Safety Report and a number of workplace wellness initiatives have been added.</p> <p><b><u>MOTION:</u></b> <b>Moved by Ian Blain</b> <b>Seconded by Stephanie Nevins</b></p> <p><b>RESOLVED that the AHI Board of Directors approve the AHI 21/22 Quality Improvement Plan Narrative and Work Plan as presented. Carried.</b></p> <p><b><u>MOTION:</u></b> <b>Moved by Diane Kleer</b> <b>Seconded by Stephanie Nevins</b></p> <p><b>RESOLVED that the TDMH Board of Directors approve the TDMH 21/22 Quality Improvement Plan Narrative and Work Plan as presented. Carried.</b></p> <p><u>Patient Story</u> Overview of a complex collaborative process to accept a patient transfer at TDMH to bring them closer to home. Family was very appreciative.</p> <p><u>Item 3.3 AHI-TDMH Shared Agreement – Appendix A page 13 (revised)</u> Appendix A has been updated to include all integrated manager positions with a notation differentiating the Clinical Managers.</p>	<p>Follow-up (C. Pfaff)</p> <p>Follow-up (C. Pfaff)</p>



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<p><b>3.4 Corporate Planning and Finance Committee – May 19, 2021</b></p>	<p><u>Oxford and Area Ontario Health Team Update</u></p> <ul style="list-style-type: none"> <li>• Positions have been posted for an Executive Project Lead, Implementation Coordinator, and Executive Assistant; oversee project and mandatory reporting to ministry; two year terms; interview process underway.</li> <li>• Action teams have been tasked with developing funding requests including proposals for various positions: decision support coordinator to oversee data collection and reporting; IT digital health; part-time communication’s coordinator and funds to support strategy for physician remuneration; requests reviewed by coordinating and steering committees.</li> <li>• A new decision support management team has been established that will be responsible for evaluating the Oxford and Area OHT performance.</li> </ul> <p><u>Item 6.2 20/21 Broader Public Sector Compliance Report</u></p> <p>Hospital boards are required to annually attest that hospital practices are compliant with the Broader Public Sector Guidelines around purchasing, use of consultants, competitive exemptions, expense reimbursement, use of lobbyists and perks. Hospital administration confirmed that both AHI and TDMH are compliant with all five components with no known exceptions.</p> <p><b><u>MOTION:</u></b>  <b>Moved by Ian Blain</b>  <b>Seconded by Stephanie Nevins</b></p> <p><b>RESOLVED that the AHI Board of Directors approve sign-off on the 2020/2021 Broader Public Sector Accountability Compliance Attestation as presented.</b>  <b>Carried.</b></p>	<p>Follow-up (L. Heemskerk)</p>

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>4. NEW BUSINESS</p> <p>5. MOTION TO MOVE TO IN-CAMERA SESSION</p>	<p><b><u>MOTION:</u></b>  <b>Moved by Heather Spanjers</b>  <b>Seconded by Diane Klear</b></p> <p><b>RESOLVED that the TDMH Board of Directors approve sign-off on the 2020/2021 Broader Public Sector Accountability Compliance Attestation as presented. Carried.</b></p> <p>There is no new business to address.</p> <p><b><u>MOTION:</u></b>  <b>Moved by Derek Barnard</b>  <b>Seconded by Diane Klear</b></p> <p><b>RESOLVED to move into the in-camera session at 6:53 pm to receive reports on items pursuant to the Board of Director’s In-camera policy. Carried.</b></p> <p>The meeting terminated at the completion of the closed session.</p>	<p>Follow-up (L. Heemskerk)</p>

Sandy Jansen,  
President and CEO

Ruby Withington,  
TDMH Joint Board Co-Chair