

**OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING**  
**Wednesday, September 25, 2019**  
**AHI 2<sup>nd</sup> Floor Lounge**

**PRESENT:**

*AHI* - Al Lauzon (Co-Chair) Ian Blain Don Campbell Martha Di Carantonio Stephanie Nevins  
*TDMH* - Cheryl Buchner (Co-Chair) Gary Foerster Jenny Good Diane Kleer Barbara Morgan Ruby Withington

**EX-OFFICIOS**

Dr. Elizabeth Allen Dr. Jamie Cluett Sandy Jansen Cheryl Pfaff Dr. Joel Wohlgemut

**GUEST(S):** Dan Carney, Integrated Coordinator, Information Technology (Cybersecurity Presentation)

**REGRETS:**

*AHI* Tanya Pirie Todd Ross  
*TDMH* Dr. John Andrew Mel Getty

**RESOURCE:** Loralee Heemskerk, Recording Secretary

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<b>OPEN SESSION</b>  <b>BOARD CONTINUING EDUCATION SESSION</b>	<p><u>Cyber Security (Dan Carney)</u>            Presentation provided an overview of the following:</p> <ul style="list-style-type: none"> <li>• Risk Assessment re cybersecurity</li> <li>• What is cybersecurity?</li> <li>• Risk, Impact, Mitigation</li> <li>• Close to home events</li> <li>• Tests and results.</li> </ul>	



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<p><b>3. MATTERS FOR DECISION/DISCUSSION /INFORMATION</b></p> <p><b>3.1 President’s Report</b></p> <p><b>3.2 Quality Committee – September 4, 2019</b></p>	<p>Discussion highlights:</p> <ul style="list-style-type: none"> <li>• Ambulatory Care Evolution</li> <li>• Diabetic Foot Ulcer/Wound Care Clinic at AHI</li> <li>• Staff Pulse survey follow-up</li> <li>• Celebratory events: AHI Diagnostic Imaging Naming Ceremony “Ernie and Mavis Underwood” – October 1<sup>st</sup>; TDMH Garden Dedication to Esther Parkhill – October 10<sup>th</sup></li> <li>• AHI Paediatric Clinic opening soon – initially once a month and will expand as necessary.</li> </ul> <p><u>Item 3.2 Terms of Reference – Annual Review</u></p> <ul style="list-style-type: none"> <li>• Suggested revisions to the Terms of Reference based on the OHA Guide to Good Governance, Third Edition 2015.</li> <li>• Committee role and responsibilities listed separately to show what does and doesn’t fall under the <i>Excellent Care For All Act</i>.</li> </ul> <p><b><u>MOTION:</u></b>  <b>Moved by Don Campbell</b>  <b>Seconded by Martha Di Carlantonio</b></p> <p><b>RESOLVED that the Joint Board of Directors approve the Quality Committee Terms of Reference with suggested revisions as presented. Carried.</b></p> <p><u>Item 3.4 Ethical Framework (updated)</u>  Updated framework was pre-circulated for review and discussion.</p>	<p>Follow-up (L. Heemskerk)</p>





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<p>4. <b>OHA HEALTHCARE LEADERSHIP SUMMIT</b> – Sept. 4-6, 2019</p>	<p>The summary provided conference highlights for discussion.</p>	
<p>5. <b>NEW BUSINESS</b></p>		
<p>5.1 <b>Joint Board Christmas Social</b></p>	<p>Discussion ensued with regards to options for a board social. These types of events provide opportunities for team building. Diane Kleer offered to host this year’s get-together.</p>	<p>Follow-up (D. Kleer/L. Heemskerk)</p>
<p>6. <b>MOTION TO MOVE TO IN-CAMERA SESSION</b></p>	<p><b><u>MOTION:</u></b>  <b>Moved by Ian Blain</b>  <b>Seconded by Ruby Withington</b></p> <p><b>RESOLVED to move into the in-camera session at 7:19 pm to receive reports on items pursuant to the Board of Director’s In-camera policy. Carried.</b></p> <p>The meeting terminated at the completion of the closed session.</p>	

Sandy Jansen,  
President and CEO

Al Lauzon,  
AHI Joint Board Co-Chair