

OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING
Wednesday, September 28
Ingersoll Seniors Centre, 250 Ingersoll Street South, Ingersoll

PRESENT:

AHI

Don Campbell (Co-Chair) Scott Davis Michelle Franklin Cody Groat Harold Matthews Stephanie Nevins
 Tanya Pirie

TDMH

Diane Kleer (Co-Chair) Judy Cayford Carrie Lewis Ann Loker Lidia Piccolo Heather Spanjers
 Ruby Withington

EX-OFFICIOS

Dr. Amy Blake Dr. Punkuj Chawla Nadia Facca Dr. Clay Inculet Dr. Michael Surkont

REGRETS:

Jennifer Row, Chief Transformation Officer and VP, Human Resources; April Mullen, Chief Nursing Executive and VP Clinical Services

RESOURCE: Mike Bastow, Chief Operating Officer and VP Finance; Lorelee Heemskerk, Recording Secretary

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
OPEN SESSION		
1. CALL TO ORDER	Don Campbell called the open session meeting to order at 6:04 pm.	
1.1 Quorum	A quorum was present for both organizations.	
1.2 Conflict of Interest	There were no conflicts to declare.	

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>1.3 Approval of Agenda</p>	<p><u>MOTION:</u> Moved by Ruby Withington Seconded by Cody Groat</p> <p>RESOLVED that the agenda be approved, including consent items, as circulated. Carried.</p> <p>Consent Agenda Items:</p> <ul style="list-style-type: none"> • Approval of previous open session minutes: Joint Board of Directors – June 22, 2022; Annual Meeting – June 22, 2022; Organizational Meeting – June 22, 2022 • Approval of Committee Terms of Reference: Quality, Risk and Patient Safety Committee; Governance Steering Committee; Corporate Planning and Finance Committee • Chief Operating Officer and VP Finance Report • AHI Joint Health and Safety Minutes – June 28, 2022 <p>2. BOARD CONTINUING EDUCATION SESSION: AHI & TDMH Accreditation Update–Planning & Actions</p> <p>The presentation provided an overview of Accreditation, the purpose and preparation process for upcoming surveys in January/February 2023. AHI/TDMH met the minimum threshold according to Accreditation Canada for survey participation with the Work Life Pulse Survey and the Canadian Patient Safety Culture Survey a few months ago. Survey results were shared with staff in the summer, and staff feedback was sought in developing action plans. Results and actions plans for instrument surveys were reviewed. . It was noted that survey results are only a subsection of our staff and that leaders also spoke to staff to gather input. Action plans include better communication, CEO focus group sessions and regular staff newsletters.</p> <p>Several criteria were flagged red and it was noted that COVID has been really difficult on providers and communities. There is a lot of burnout and gaps in the system have been exacerbated by the pandemic. The surveys are a snapshot of this time period and it will take time to turn things around. Leadership are trying to be more inclusive with walkabouts and staff engagement.</p>	<p>Obtain original signature on meeting minutes (L. Heemskerk)</p>

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY	
3. BUSINESS ARISING FROM CONSENT AGENDA	- There is no business arising from the consent agenda.		
4. MATTERS FOR DECISION/DISCUSSION/INFORMATION			
4.1 President and CEO Report	<p>The report provided an update on key activities at AHI and TDMH in alignment with the organizational strategic priorities. Discussion highlights:</p> <ul style="list-style-type: none"> • Emergency Department (ED) Constraints - Very challenging summer with critical staffing shortages and ED closures in the province; regional CEOs are discussing issues and working through some of the challenges. • Continue to work with Southwest Public Health and disease experts around COVID restrictions. • Suggest exploring Ethics Committee membership to reflect the diversity of the community itself. 	Follow-up (N. Facca/A. Mullen)	
4.2 Quality, Risk and Patient Safety Committee – September 6, 2022	<p><u>Item 5. Quality Committee Orientation</u></p> <p>The slide deck provided an overview of quality planning, control and improvement as well as applicable legislation, quality inside our hospitals and governance best practice to support quality. The learning objectives are to understand how quality is defined, how quality is embedded within the organization and to promote a culture of safety and quality that cascades from boardroom to bedside. This is a very comprehensive orientation and interested board members can contact Nadia if they would like a more in depth presentation or have any questions.</p>		
4.3 Governance Steering Committee – September 12, 2022	<p><u>Item 3.4 Accreditation Canada Governance Functioning Tool – Proposed Action</u></p> <p>As part of the Accreditation Canada survey process, board members completed the Governance Functioning Tool survey in June 2022. The results are very positive and we only received one yellow flag: 21. <i>As individual members, we need better feedback about our contribution to the governing body.</i> Meeting virtually can make it more difficult to engage participants and we need to think of creative ideas to communicate and provide feedback.</p>		

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<p>4.4 Corporate Planning and Finance Committee – September 20, 2022</p> <p>4.5 Ethics Committee – June 3, 2022</p> <p>5. NEW BUSINESS</p>	<p>Proposed action plan:</p> <ul style="list-style-type: none"> • Regular board chair check-ins with individual board members. These could be verbal or quick emails providing feedback, i.e. great question at meeting. • Open discussion at the board meeting about engaging members. • Ask board members if they have any questions or comments, especially new members to encourage them to participate. <p>Meeting highlights were reviewed.</p> <p><u>Item 2.2. Investment Policy</u> Advice was sought from investment managers and a protective rule around GICs has been added to the policy.</p> <p><u>MOTION:</u> Moved by Diane Kler Seconded by Tanya Pirie</p> <p>RESOLVED that the Joint Board of Directors approve the revised Investment Policy as presented. Carried.</p> <ul style="list-style-type: none"> • Importance of providing examples of how the ethical framework was applied during decision making process. • A discussion about Bill 7, <i>More Beds, Better Care Act, 2022</i> will be held at the next Ethics Committee meeting with Dr. Robert Butcher (hospital’s ethicist); he is available for consultation as needed. <p>There is no new business to address.</p>	<p>(Follow-up – L. Heemskerk)</p>

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<p>6. MOTION TO MOVE TO IN-CAMERA SESSION</p>	<p><u>MOTION:</u> Moved by Ann Loker Seconded by Carrie Lewis</p> <p>RESOLVED to move into the in-camera session at 7:02 pm to receive reports on items pursuant to the Board of Director’s In-camera policy. Carried.</p> <p>The meeting terminated at the completion of the closed session.</p>	

Nadia Facca,
President and CEO

Don Campbell,
AHI Joint Board Co-Chair