

OPEN SESSION MINUTES OF THE AHI & TDMH JOINT BOARD OF DIRECTORS' MEETING
Wednesday, September 29, 2021
Virtually

PRESENT:*AHI*

Don Campbell (Co-Chair) Ian Blain Michelle Franklin Harold Matthews Stephanie Nevins Tanya Pirie Todd Ross

TDMH

Ruby Withington (Co-Chair) Diane Kleer Carrie Lewis Ann Loker Heather Spanjers (vacancy)

EX-OFFICIOS

Dr. Amy Blake Dr. Jamie Cluett Sandy Jansen Cheryl Pfaff

REGRETS:*AHI*

Dr. Joel Wohlgemut

TDMH

Barbara Morgan

RESOURCE: Mike Bastow, Chief Operating Officer and VP People and Finance; Jennifer Row, VP, Program Development and System Transformation; Loralee Heemskerk, Recording Secretary

AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
OPEN SESSION		
1. CALL TO ORDER	Ruby Withington called the open session meeting to order at 5:32 pm. Welcome to new board members.	
1.1 Quorum	A quorum was present for both organizations.	
1.2 Conflict of Interest	There were no conflicts to declare.	

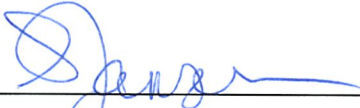
AGENDA ITEM	DISCUSSION/OUTCOME	ACTION PLAN/ TIMEFRAME & RESPONSIBILITY
<p>1.3 Approval of Agenda</p>	<p><u>MOTION:</u> Moved by Todd Ross Seconded by Ann Loker RESOLVED that the agenda be approved, including consent items, as circulated. Carried.</p> <p>Consent Agenda Items:</p> <ul style="list-style-type: none"> • Approval of previous open session minutes – June 23, 2021 • Approval of annual general meeting minutes – June 23, 2021 • Approval of organizational meeting minutes – June 23, 2021 • CNE and VP Clinical Services, Quality and Safety Report • COO and VP People and Finance Report • VP, Program Development and System Transformation 	<p>Obtain original signatures on meeting minutes (L. Heemskerk)</p>
<p>2. BUSINESS ARISING FROM CONSENT AGENDA</p>	<p>- There is no business arising from the consent agenda.</p>	
<p>3. MATTERS FOR DECISION/DISCUSSION/INFORMATION</p>		
<p>3.1 President and CEO Report</p>	<p><u>COVID-19 Update</u></p> <ul style="list-style-type: none"> • Each wave brings its own unique challenges and wave 4 is about the unvaccinated. • System is experiencing critical shortages in human health resources. • Delta variant makes up high percentage of all cases; few cases of new variant now identified. • Recent modelling: concerned about fragility of the health care system; high vaccination rates and flattening the growth will drive wave 4; data still showing unvaccinated COVID admissions to hospitals; 1 in 10 COVID patients will develop COVID syndrome with symptoms lasting longer than 12 weeks; predict paediatric rates for COVID positives will rise. 	

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<p>3.2 Joint Health & Safety Minutes (AHI – June 22, 2021; TDMH – June 16, 2021 and Sept. 15, 2021)</p>	<p>The government has issued a directive for hospitals to implement vaccination policies to track staff vaccination status. AHI and TDMH have both developed vaccination policies in compliance with the directive. Unvaccinated staff are required to complete mandatory on line education and regular rapid antigen testing before every shift. If individuals are in contravention of the policy they will be placed on an unpaid leave of absence. The government directive also states all new hires must be vaccinated.</p> <p>Discussion ensued with regards to the risk associated with implementing mandatory staff vaccination policies which many hospitals have adopted. Smaller hospitals are at higher risk due to human health resource shortages. We continue to evaluate how to mitigate the risk. Mandatory staff vaccination would need to be approved by the board.</p> <p>In response to a question it was noted that unions have been notified across the region and it is anticipated that human rights grievances will be filed. We have sought advice from legal counsel on the matter.</p> <p><u>Accreditation Canada</u> Sandy Jansen completed her first survey as an Accreditation Canada surveyor in the northern town of Mattawa. This offers a great opportunity to share information and learn about process improvement processes at other organizations.</p> <p>Workplace safety is an important board responsibility and the board is accountable for ensuring the organization complies with the Ontario Health and Safety Act. Having a Joint Health & Safety Committee for each organization is a legislated requirement. The committee is operational in nature and minutes are provided as information to the boards within the consent agenda.</p> <p>Lance Cormier, Manager Safety Services was recognized and thanked for his work to enhance our safety program.</p>	<p>Follow-up (M. Bastow)</p>


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<p>3.3 Quality, Risk and Patient Safety Committee – September 13, 2021</p> <p>3.4 Governance Steering Committee – Sept. 9/21</p>	<p><u>Item 3.2 Approval of Terms of Reference</u> Suggested revisions include:</p> <ul style="list-style-type: none"> • addition of non-voting Manger of Clinical Services (Patient Relations) • replace ‘review monthly within an Accreditation year’ with ‘review at each meeting within an Accreditation year’. <p><u>MOTION:</u> Moved by Diane Kleer Seconded by Stephanie Nevins</p> <p>RESOLVED that the Joint Board of Directors approve the Quality, Risk and Patient Safety Committee’s Terms of Reference as amended with suggested revisions. Carried.</p> <p><u>Patient Story</u> We saw our first paediatric patient at the TDMH Orthopaedic Clinic. Dr. Inculet, Orthopaedic Surgeon treated a young boy with a broken thumb following a fall. The family was very appreciative to have access to specialized care close to home.</p> <p>Board members are encouraged to complete the meeting evaluations documenting any concerns or suggestions. The evaluations are an important process improvement tool.</p> <p><u>Item 3.2 Approval of Terms of Reference</u> Change the timeframe for ‘annual retreat’ to ‘board retreat as needed’.</p>	<p>Follow-up (L. Heemskerk)</p>

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<p>3.5 Corporate Planning and Finance Committee – Sept. 20, 2021</p>	<p>Hospitals continue to run deficits during wave 4 of COVID. For the first quarter AHI ended with a deficit of \$209,608. This deficit is unfavourable compared to budget by \$186,832. TDMH ended with a deficit of \$700,554. This deficit is unfavourable compared to budget by \$644,365. AHI and TDMH’s 2% increase in base funding was not received until July and will be captured in the 2nd quarter. To date the ministry has confirmed funding to reimburse Q1 and Q2 COVID expenses and hoping to hear about Q3 and Q4 later in the year. Last year the ministry compensated hospitals for lost revenue and the Ontario Hospital Association continues to advocate the ministry to fund lost revenue for 21/22.</p> <p>Hospitals are mandated to run a balanced budget or the ministry will develop a performance improvement plan however we are unsure how the ministry will respond to these COVID related deficits.</p> <p><u>Item 3.2 Approval of Terms of Reference – Annual Review</u></p> <p>It was noted that financial performance is reviewed by the committee on a quarterly basis.</p> <p><u>MOTION:</u> Moved by Ian Blain Seconded by Diane Kleer</p> <p>RESOLVED that the Joint Board of Directors approve the Corporate Planning and Finance Committee’s Terms of Reference with suggested revision. Carried.</p>	<p>Follow-up (L. Heemskerk)</p>
<p>4. NEW BUSINESS</p>	<p>There is no new business to bring forward.</p>	

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<p>5. MOTION TO MOVE TO IN-CAMERA SESSION</p>	<p><u>MOTION:</u> Moved by Heather Spanjers Seconded by Todd Ross</p> <p>RESOLVED to move into the in-camera session at 6:35 pm to receive reports on items pursuant to the Board of Director’s In-camera policy. Carried.</p> <p>The meeting terminated at the completion of the closed session.</p>	



 Sandy Jansen,
 President and CEO



 Ruby Withington,
 TDMH Joint Board Co-Chair